CAPCA

Chesapeake **A**rea **P**rofessional **C**aptains **A**ssociation
1009 Bay Ridge Avenue PMB 156
Annapolis, MD 21403
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Continuing Education Course Outline

Title of Course: **CAPCA Jobs Seminar - "Working Your License"**
Date of Course: Saturday, March 16, 2013 - 9:00am to 4:00pm
Course Location: Annapolis Elks Lodge #622, Edgewater, MD

Professional Participants:

Ken Binnix	Course Coordinator
Todd Lochner	Maritime Admiralty
Scott Easton	Maritime Consortium
Bill Washington	Professional Mariner
Camille Vickers	Professional Mariner

0900 – 0910: **Welcome: Opening Statements & Introductions**

0910 – 1000: What is a Professional Captain?

a) Practical Experience
b) Licenses
c) Personnel Management
d) Public Relations
e) Emergency Management
f) Accounting, Budget and Inventory
g) Engineering Knowledge
h) Environmental Regulations
i) Insurance Considerations

1000 – 1030: Coffee Break - Networking

1030 – 1130: Job Preparation & Personnel Management

a) Getting the Job
b) Interviewing
c) References
d) Contracts and Fees
e) Pre-Inspection
f) Communications

1130 – 1200: Random Drug Testing – "The Maritime Consortium"

1200 – 1245: Lunch – Networking

1245 – 1315: Representatives from the Maritime Community

a) Their observations
b) What makes a Professional in their eyes?
c) Attributes they desire when hiring a captain

1315 – 1400: Break – Networking

1400 – 1500: The Legal Story

a) Admiralty and Maritime Law
b) Negligence and Liability Issues
c) Insurance, Contracts and Torts
d) Steps for Incorporation

1500 – 1600: Group Discussions and Open Questions Period