



CAPCA

Chesapeake Area Professional Captains Association
1009 Bay Ridge Avenue PMB 156
Annapolis, MD 21403
www.capca.net 410-267-7651

Continuing Education Course Outline

Title of Course: CAPCA Jobs Seminar - **“Working Your License”**

Date of Course: Saturday, March 5, 2011 - 9:00am to 4:00pm

Course Location: Annapolis Elks Lodge #622, Edgewater, MD

Professional Participants:

Ken Binnix	Course Coordinator
Todd Lochner	Maritime Admiralty
Scott Easton	Maritime Consortium
Bill Washington	Professional Mariner
Camille Vickers	Professional Mariner

0900 – 0910: Welcome: Opening Statements & Introductions

0910 – 1000: What is a Professional Captain? Capt. Bill Washington

- a) Practical Experience
- b) Licenses
- c) Personnel Management
- d) Public Relations
- e) Emergency Management
- f) Accounting, Budget and Inventory
- g) Engineering Knowledge
- h) Environmental Regulations
- i) Insurance Considerations

1000 – 1030: Coffee Break - Networking

1030 – 1130: Job Preparation & Personnel Management Capt. Camille Vickers

- a) Getting the Job
- b) Interviewing
- c) References
- d) Contracts and Fees
- e) Pre-Inspection
- f) Communications

1130 – 1200: Random Drug Testing – “The Maritime Consortium” Scott Easton

1200 – 1245: Lunch – Networking

1245 – 1315: Representatives from the Maritime Community

- a) Their observations
- b) What makes a Professional in their eyes?
- c) Attributes they desire when hiring a captain

1315 – 1400: Break – Networking

1400 – 1500: The Legal Story

Todd D. Lochner, Esq.

- a) Admiralty and Maritime Law
- b) Negligence and Liability Issues
- c) Insurance, Contracts and Torts
- d) Steps for Incorporation

1500 – 1600: Group Discussions and Open Questions Period